



General Meeting
MINUTES

Monday 15th February 2021 - 7:30pm – Beechboro Library

Opening Prayer: Father, we ask that you guide us as parents and friends of this School as we seek to support all that is best in its life, now and in the future.

Grant that we together, with all who are involved in the education of our children, pass on Christian standards and values of life that seek to affirm all that we do.

We ask this in the name of Jesus Christ our Lord.

AMEN

- 1. Welcome and Apologies** Paul Izzett
 - 1.1. Attendees: Leah Allen, Dee Faulkner, Janine McGrath, Peter Hele, Rachel Newton, Linda Peet, Paula Humphreys, Carolyn Rowcliffe, Paul Izzett, Heather Luck
 - 1.2. Apologies: Michelle Beor, Athena Razmovski, Michelle Jansze

- 2. Review of previous minutes** Paul Izzett

Minutes from previous meeting, 16th November 2020, passed in by Pete & Janine

- 3. Actions Arising from General Meeting 16th November 2020** Paul Izzett

Nothing extra not noted in the agenda

- 4. Correspondence** Secretary
 - 4.1. Correspondence In - None
 - 4.2. Correspondence Out - None

- 5. Reports**
 - 5.1. President** Paul Izzett

Not a lot to report on. This term we have this meeting and the AGM. With the changing Covid situation, tonight's meeting will be important in what we decide to do this term.

 - 5.2. Treasurer** Carolyn Rowcliffe

Not a great deal to report. Reports were emailed out. Lots of spending late last year and not much happened yet this year. Books being delivered to the auditor on Friday, in preparation for the AGM. Paul queried if the audit needs to be done separately now that the P&F is incorporated with the school? Jason advised that it's not necessary from a governance perspective but can be by choice. The financial documents could be sent to the business manager and audited via the school's auditor. Something to consider for next year.

 - 5.3. Principal** Jason Bartell

Welcome back everybody! I'll go through a few items that have highlighted the start of our year. At the end of last year, I was asked the question of what I thought the impact of the lockdown and the way we delivered curriculum would have on the ATAR. I was hopeful of good result, yet couldn't be positive in that regard, even though it was a strong cohort. Well they got the result, as you would have seen. 84 was our median ATAR, with a state median 81.65 and our highest league table ranking of 35. In a way not a surprise, not just for the cohort, but we've had an academic focus for the last 3 years. Not that we haven't previously, I can't comment as I was not the principal, but there's been an explicit focus on the way that we encourage the children to strive for personal excellence but also equip the teachers, with respect to their toolkits and the language they use and strategies they implement with the students in the classrooms. It has been a whole school re-focus, rather than on curriculum but what happens in the classrooms, not just getting through the content, but about strategies and language used and encouragement given to the students to make the lesson



time matter. Then we had the 31st Jan notification of lockdown. The executive team met and we decided how the lockdown would be applied at JSR. We already had a plan, we had a meeting in January to decide what we would do for primary, middle and senior school in the event of a lockdown, but we didn't expect to use it the first week! So, it was a matter of tweaking the plan and then we were confident that if the lockdown was extended, we were ready with an enhanced delivery from last year, particularly for primary. Middle and senior were really good, but we highlighted the required change to have more face-to-face contact with students, so that was all planned for and we were able to initiate that in 2 days. We gave the teaching staff for senior school Monday and Tuesday to get their IT ready and plans ready, and we spoke to the students. We had 98.7% attendance for Years 11 and 12 across the 3 days, so very good attendance. We were really glad on Friday when it was confirmed the lockdown was dismissed but with transitional restrictions, being the wearing of masks and all the secondary students complied and just walked in with their masks on. Then we had the fires, within the lockdown week. We sent a letter out, I had emailed the staff and the response was that it would be good for the school community to also see it, so it was sent out to the parents also. We had 11 staff evacuated, 8 of which were delivering lessons on Wednesday, Thursday and Friday. I spoke to each of them and offered to shift their lessons, but they were happy to continue as planned from wherever they were now staying. We did hear of a family that evacuated and had nowhere to go, so we reached out to them, but they had been able to return home. We had a staff member and their family stay overnight at the Beechboro campus. So a relative high stress time, but everybody looked after everyone else, a real sense of community and wonderful to see the support of each other. We have new heads of department for Languages and Music. Languages - Brendan Cook: he is a current teacher and ex-student. Music - Jason Kidd: he was a former teacher at the school, this was an externally advertised position, but Jason's credentials were superior to all the other cv's received and applicants interviewed. Both are doing a wonderful job to re-invigorate their departments and the response from the students has been good to see. Codes of Conduct have been put out to parents and the students will receive theirs this week. This was developed last year and we wanted to address some of the problem areas, to give specific strategies to teachers and directors of pastoral care, to support children and along with involving the psych services. It has been decided that the Twilight Fair will be a combined end of year event with the Carols at the Mirrabooka Campus. The Twilight Fair is a significant event requiring about a 6 month lead time, so this will enable it to have the required focus for a major community event. For the past 3 years we have had the school motto of "Striving for Personal Excellence". We've had a change this year and have 2 new mottos. For the students we have: Every Lesson Matters. For the staff we have: Every Student, Every Lesson.

Year 7 Camp: Thank you for re-arranging it so quickly. Yes it's a big event for the Year 7 students, we didn't want the children to miss out and were able to re-schedule for the first week of Term 2.

Gifted & Talented Program: Is this a new program or has it been offered before? It is the first time we have had an explicit program. The gifted and talented students have previously been catered for in an environment where you differentiate the learning in the classroom, teachers should have the skills to deliver that, and I think there needs to be more work in that space. We've got Academic Scholarships and now a Gifted & Talented Program, so there's benefit to each child chosen in that program. Brooke Tonev, Director of Teaching & Learning Middle School, has a real passion for catering for the academic students. Currently available to Year 7 & 8, will be promoted further once the program has been consolidated, hoping eventually to extend it to cater for students from Years 5 – 10.

How much investment might the school have in Special Ed: I find that the parents that come and want to bring their child to JSR and they might have a particular need, be it physical, mental/emotional or intellectual disability, they don't want a set unit they want the inclusive approach that we offer to support their child. No child is too hard to cater for and we want



them to feel they are one of us, so the mainstream approach is the way, including these children in everything we do, however still tending to their particular individual needs.

Communications: The school data base is currently being updated and will hopefully be complete by March, so to follow in about April for the launch of an app for easier communications from the school and between the parents and also for the P&F to utilise to source parents help for events. Electronic boards still a work in progress, council are proving difficult. Would you consider video messages, great to make announcements, a different method of communication, could be an option.

5.4. School Council

Paula Humphreys

Nothing to report, the first meeting is on the 24th February. Peter mentioned that council meetings seem to follow after our P&F meetings, but the information is not shared easily, is there a way we can change this. Jason advised they don't meet every month as School Council, only 6 meetings a year. There was a finance meeting in Dec & Jan but the first full School Council meeting is next week. There was a meeting at the end of November which had a focus on the Master Plan, the school has engaged an architectural firm to look at the enhancement across the campus and a document will be drafted for presentation to the school community. Last year there a focus on how we look after the community and the finances of the school when we were going through JobKeeper and Covid-19. We were able to keep every staff member on staff employed and looking at the value of the community rather than the bottom line, so there were no dismissals. The key elements to the School Council last year were to maintain the staff and support the school community but also looking at the planning of the campus. Jason suggested they could probably report back to the P&F on elements of School Council meetings after the event.

6. General Business

6.1. Year 6 T-Shirts

Got everything prepared ready for the note to out the first day back, but then we lost a week due to lockdown, so it's been a rush to get the orders back. Georga Gratteri & Paula Martin have been great in assisting with sizing and following up the students and now we are just waiting on the final couple to come through, then we can place the order with an expected delivery about mid April.

6.2. Outdoor Movie Night

There have been email communications back forth with the school. Limited dates available on the calendar. Usually, we hold it at the end of February but that is too close now. If we push it later into the term, we run the risk of wet weather and with the current restrictions this could be problematic. Propose to fund a parent social event in lieu of movie night, passed by consensus.

6.3. Uniform Swap Meet

Propose to hold another one at the end of Term 1. Possibly Saturday 27th March. Paul to contact Aline to lock in the date and gym availability.

6.4. Twilight Fair & Books in P&F Storeroom

The P&F storeroom at Beechboro is full of books and as the fair is not happening till late in the year, we really need to get it sorted. Michelle Beor is happy to sort and investigate where to donate the books. Then we can organise a busy bee to sort through the cupboards clear out what we don't need and/or no longer use.

6.5. Mother's Day

Jason advised ok to plan as previous.



Other Business

Entertainment Book fundraising: The new edition will be launched in June and the induction meeting will be held soon. There are a lot of communications involved but aware of the volume and how that is managed. Bobbi Rentell is the Communications & Marketing Manager, so she would be the person to contact and liaise with regarding this. Janine happy to pass it on to another committee member if anyone would like to take it on.

Parent Event: Aline Stepan suggested a parent mingling event as the primary sundowners were cancelled. Jason advised that would be great, good to get a community event happening. If it was held outdoors, the only restriction is a 500 attendance limit. P&F happy to fund a social event for the parents, liaise with Aline to lock in a date, possibly Fri 26th March. Hospitality students to cater.

AGM: Need to advertise the date a month before as per our constitution. Update nomination forms. Send out AGM invitation and documents. Ratify \$300 for AGM expenses, passed by consensus. Prepare a plan for P&F events to be held and how to enlist more parent help for labour intensive events. Class lists to be organised to help liaise with parent helpers.

Coffee Urn: One of the coffee percolators has died and needs replacing. Ratify \$500 to purchase a new one, passed by consensus.

P&F Fridge: The P&F fridge is leaking. About 6 years old, cost about \$1800 but has been repaired before. Get quote for repair, propose to repair if under \$500, otherwise \$3000 to purchase a new one, passed by consensus.

7. Next Meeting - AGM

15th March 2021 – 7:00pm – Mirrabooka Library

Closing Prayer: The Grace of Our Lord Jesus Christ, The Love of God and the fellowship of the Holy Spirit be with us all evermore. Amen