



General Meeting
MINUTES

Monday 16th May 2022 - 7:00pm – via ZOOM

Opening Prayer: Father, we ask that you guide us as parents and friends of this School as we seek to support all that is best in its life, now and in the future.
Grant that we together, with all who are involved in the education of our children, pass on Christian standards and values of life that seek to affirm all that we do.
We ask this in the name of Jesus Christ our Lord.
AMEN

- 1. Welcome and Apologies** Meeting Chair
 - 1.1. Attendees: Peter Hele, Michelle Beor, Joyce Inma, Claire Templeton, Melissa Crash, Melanie Martin, Peta Donaghey, Heather Luck, Joshua Forrester, Jeremy Warnock, Natalie Warnock, Mags Govender, Gwen Buckland, Linda Peet, Paula Humphreys.
 - 1.2. Apologies: Carolyn Rowcliffe, Leah Allen

- 2. Review of previous minutes** Meeting Chair

Minutes from previous meeting, 21st February 2022, passed in by Gwen Buckland

- 3. Actions Arising from General Meeting 21st February 2022** Meeting Chair
 - IT Storage options – no further update yet

- 4. Correspondence** Secretary
 - 4.1. Correspondence In:
 - Class Contact List Queries
 - Thank you emails received for Mother's Day raffle/prizes
 - Thank you letters from the orphanages in Bali
 - 4.2. Correspondence Out:
 - Responses to the above
 - Carolyn advised the audited financial reports were forwarded on to School Council

- 5. Reports**
 - 5.1. President** Peter Hele

Not a lot to report on. Mother's Day raffle was held. Tentatively looking forward to planning more events for Term 3 & 4.

 - 5.2. Treasurer** Peter Hele

Currently have \$33,049 in the bank. \$245 was received from 2nd hand uniform sales. Annual payment sent to Bali orphanages. Expenses for Year 6 t-shirts and Year 12 jackets.

 - 5.3. Principal** Jason Bartell

Thank you for the P&F's support of Mother's Day and to create a way to recognise a significant day for our school community. The building program progresses. Groundworks have been slowed by gas/water/IT lines etc, but footings are now being poured and building should begin soon. The primary renovation (year 1 suite and learning centre, staff room and therapy suites) is progressing well and hoping to be finished by end of June and pre primary building by end of July. Early Learning Centre and Year 9/10 new buildings groundworks have started. Carpark



is almost completed. The easing of Covid restrictions and dropping the masks has correlated to the increase in numbers, with 113 students and 27 staff testing positive over the past 15 days. Operational impacts with regards to the teaching staff is being managed across both primary and secondary and the recommendation to wear masks is to help manage the spread of Covid within the school community. Co-curricular programs are back, and the planned camps are being organised. Our Business Manager has advised that \$99,249 has been collected in P&F Levies and \$50,000 will come direct to the P&F for your events. Before the next meeting I will forward a Minor Capital Works list for the P&F to review with respect to allocating some monies towards.

5.4. School Council

Jason Bartell

The focus has been on the building program and the management of Covid. New sub-committee has been formed: Capital Development Committee. This has split from the Finance Committee as there is a greater increase in capital development over the next couple of years.

6. General Business

6.1. JSRACS Communications

Looking to streamline communications between the P&F and the Communications & Community Relations team. Bobbi has prepared a communication strategy for events, including an event planner, and run sheet to customise for individual events. Having one person to communicate with, reduces the confusion of multiple correspondence. Recommendation to perhaps review the position of the role of publicist within the P&F, with the school's event team now assisting with the preparation of artwork and publications, an event co-ordinator position maybe be more useful. Committee to discuss further in more detail.

6.2. 2023 Year 12 Leavers Jacket Subsidy

In previous years, the P&F has subsidised the Year 12 leavers jackets by \$30 each. Justin Krause has inquired if the P&F are happy to provide this subsidy again for 2023 jackets. Propose to subsidise \$30 each jacket again for next year, passed by consensus.

6.3. Mother's Day Report

Thanks to Mags for creating the hampers, fantastic work. Came together really well with the flowers & hampers. Unfortunate that we were unable to have our traditional breakfast event, but the raffle prizes were well received by parents and students.

6.4. Class Contact Lists Update

Linda has almost finished collating the class lists. Spreadsheet was supplied as a complete year group list, so it's been a huge job to sort the students into their classes.

6.5. Cinema Movie Night

Indoor cinema movie night pencilled in for 24th June. Tali was following up with Event Cinema @ Galleria with regards to what movies were showing and if the cinemas are available on that night but hasn't had a response yet. Propose to plan for an indoor movie night, passed by consensus. Once availability is confirmed by the cinema, movie choices and ticket pricing will be distributed via email for the committee to vote on.

6.6. Quiz Night

Last year we held a Bogan Bingo event, this year we have in the planner a Quiz Night. Date and location to be confirmed. Propose to plan a quiz night, passed by consensus. Melanie to co-ordinate with Mags, Gwen & Heather to assist.



Other Business

End of year event at Beechboro, similar to the Twilight Fair previously held. Peter to discuss with Jason regarding planning an event like this.

7. Next General Meeting

20th June 2022 – 7pm – Mirrabooka Library

Closing Prayer: The Grace of Our Lord Jesus Christ, The Love of God and the fellowship of the Holy Spirit be with us all evermore. Amen